What is a Check Ledger and How to use it→

1. **Check Ledger**--- A check ledger or check register is a booklet that comes with your preprinted checks. It is used to help keep track of all transactions in the checking account, including deposits and withdrawals.

2. **How to use a Check Ledger** --- Write down every transaction (e.g., checks, deposits, ATM & debit card transactions, withdrawals, and fees This will help avoid extra fees or overdrawing the account. Keep a running balance of what is in the account.

MY CHECKING ACCOUNT LEDGER

Check number	Date	Description of Transaction	Payment /Debit (-)		Fee	Deposit /Credit (+)		Balance	
	2/20/14	Open Account				$500	00	500	00
1001	2/21/14	Kofe Mart	19	75				-19	75
								480	25
1002	2/21/14	Ball Cap	24	99				-24	99
								455	26
	2/23/14	ATM Cash	100	00	2			-102	00
								353	26
	2/26/14	Deposit				20	00	+20	00
								373	26
	2/28/14	Bday Gift	150	00				+150	00
		(check 2288)						523	26
	2/28/14	Monthly			2			-2	00
		Bank Fee						521	26
1003	3/2/14	Gift for	35	28				-35	28
		Mom						485	98
1004	3/23/14	Pizza Meeza	15	25				-15	25
								470	73

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